



APPLICATION
for protocol and organizational support for press conferences
at the St. Petersburg International Economic Forum 2019

Date:

(format: DD.MM.YYYY)

Exact start time:

(if agreed with the Roscongress Foundation)

Planned start time:

(if still to be confirmed or agreed)

The maximum duration of a single press conference is 1 hour. The Organizing Committee cannot guarantee that journalists attending the press conference will have relevant questions regarding the press conference topic.

Full name of the event:

Number of participants:

Full names of organizations participating in the press conference:

Full names and job titles of participants:

Full names and job titles of participants in Russian:

| | | |
|---|-------------------------------|-------------------------|
| Will participants be delivering speeches? | Yes | No |
| | At the beginning of the event | At the end of the event |

| | | |
|--|----------|--------------|
| Professional assistants: (to hand microphones to journalists) | Required | Not required |
|--|----------|--------------|

| | | |
|--|----------------------------|------------------------------|
| Format for handing microphones to journalists: | Upon request (raised hand) | According to prior agreement |
|--|----------------------------|------------------------------|

Media outlets which must be given an opportunity to ask questions (where format follows a pre-agreed plan):

Full names and job titles of speakers:

| | | |
|---------------------|---|-----------------------------------|
| Photography: | Yes | No |
| | At beginning of press conference | At end of press conference |

Application contact person

Full name and job title:

Mobile number:

Email:

Organization:

Contact person at Forum venue

Full name and job title:

Mobile number:

Email:

Organization:

The completed application form should be sent to veronika.soboleva@roscongress.org no later than 31 May 2019. Please allow five working days to review your request. We will contact you to confirm the information and settle any organizational matters.

Please note that if you plan to hold several consecutive press conferences on different themes, you must fill in a separate application form for each one and send all forms to the email address indicated above.

Please be aware that applications for protocol and organizational support services for events to be held in the St. Petersburg International Economic Forum 2019 press centre will be accepted only if a corresponding request to book a location in the press centre is submitted.

Should you have any questions concerning this application form, please contact us by telephoning: +7 (985) 226 7757.