**SAMPLE**

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| St. Petersburg International Forum 2021 partner company form | To  Alexei Valkov  Director of the St. Petersburg International Economic Forum |

No. \_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_

**Dear Mr. Valkov,**

We hereby inform you that the official developer of the business networking area .

at the SPIEF 2021 central

(Name of business networking area)

venue (ExpoForum) is .

(Name of the contracting organization)

Address for correspondence .

(Contractor’s mailing address)

Legal address .

(Contractor’s legal address)

Information about the Contractor’s responsible officials:

The head of the contracting organization (including design) .

.

(First name, last name, email, contact phone number)

The Contractor’s work responsible official, including project design: .

.

(First name, last name, email, contact phone number)

Fire Safety official: .

(First name, last name, email, contact phone number)

Electrical Safety official: .

(First name, last name, email, contact phone number)

Occupational official: .

(First name, last name, email, contact phone number)

Enclosures:

1. Copy of the register of members of the self-regulatory organization (SRO) in the manner prescribed by order 58 of the Federal Environmental, Industrial and Nuclear Supervision Service of Russia dated 16 February 2017, confirming the right to conduct construction-related work, electrical installations, and design work.

2. Copy of the register of members of the self-regulatory organization (SRO) in the manner prescribed by order 58 of the Federal Environmental, Industrial and Nuclear Supervision Service of Russia dated 16 February 2017, confirming the right to conduct construction and assembly work.

3. Copy of a Certificate of Compliance with ISO 9000 (GOST R. ISO 9001-2015).

/ Signature / / Full name of head of organization /